Medical Information Systems
The Medical Information Systems is designed to prepare adults for careers as a Medical Claims Processor/Biller, Medical Office Admissions Assistant, or an entry level coding position. The Medical Information Systems program is a state recognized exemplary program that prepares students for jobs in the health care industry including hospitals, clinics, insurance carriers, and physicians' offices. The curriculum concentrates on providing the necessary computer training and medical knowledge that are prerequisites for success in today's health care industry.

Course Listing
- Accounting I
- Business English/Communications
- Business Math
- Computer Office Applications I (Microsoft Word and Excel)
- Computer Office Applications II (Microsoft Access, PowerPoint and Outlook)
- Computerized Medical Office Software
  - Medical Manager
  - MediSoft
- Introduction to Information Processing
- Introduction to Pharmacology Terminology/EKG
- Keyboarding
- Medical Coding I
- Medical Coding II
- Health Insurance Billing
- Medical Office Management
- Medical Terminology/Anatomy/Physiology
- Office and Records Management
- On-the-Job Training Internship

Career opportunities in these fields:
- Medical Office Admissions Assistant in Hospitals and Clinics
- Physicians Office Medical Office Assistant
- Medical Claims Processor
- Insurance Biller for Insurance Carriers
• EKG Technician
• Medical Transcription